

## **Template For Submitting Manuscript Title Of Paper Times New Roman Font 14**

*First author's name  
Current e-mail address  
Institution or University  
Times New Roman font 11*

*Second author's name  
Current e-mail address  
Institution or University  
Times New Roman font 11*

### **Abstract**

Insert your abstract here following this structure: introduction, methods and materials, results and discussion. Use Times New Roman font size 12. Should not be more than 250 words. Abstract should be in one paragraph only. (The total length of the paper excluding references should not be more than 5,000 words). Papers in Malay should use the same format. The title of the paper, abstract and key words in English should follow after the key words in Malay.

**Keywords:** insert key words not more than five. Use Times New Roman font 12. Double-spacing between Key words and Introduction.

### **Introduction**

Do not indent paragraphs. Use Times New Roman font 12. Single spacing for texts in a paragraph. Paragraphs are justified.

**First Level Sub-heading – Use drop-caps.**

**Second level sub-heading - Use sentence case.**

There is no spacing between the second level sub-heading and the first paragraph that follows it. If there are two authors, cited paper should be written in this way (Hartmann & James, 2001).

Leave one space for the next paragraph. Cite papers with one author and two authors in this manner (Atkins, 1996; Leech & Nesi, 1999).

**Second-level sub-heading - Use sentence case.**

Continue with the following paragraph without leaving a space between the second-level sub-heading. The rest of the paragraph follows without spacing. Follow this format if you cite a secondary source (Lemmens & Wekker, 1990 as cited in de Schryver, 2003).

## Method

Leave one space between Method and the following paragraph. Use Times New Roman font 12. You can refer to tables and figures in this way: Refer to Tables 1, 2, 3, 4 and Figures 1 and 2.

## Results

Also use Times New Roman font 12. Refer to Table 1 first, then only insert Table 1 below the text or paragraph.

Table 1: Insert title of Table 1. The title must be above the table.

Table 1 must be embedded in the text. Refer example below.


Refer to Figure 1 first, then only insert Figure 1 below the text or paragraph.

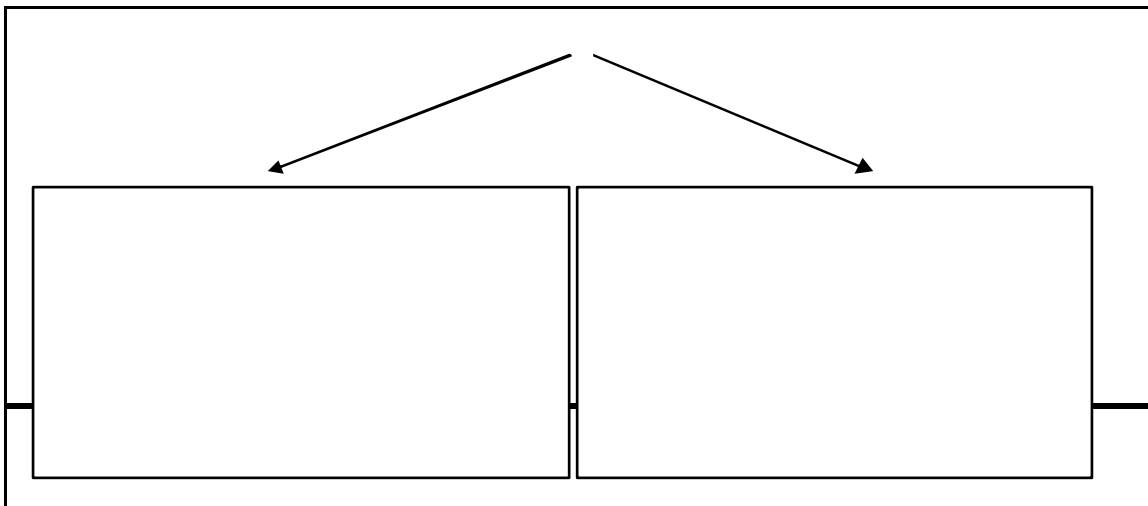


Fig. 1: Insert title of Figure 1. The title of Figure 1 must be below the figure.

Continue with the next paragraph. Use Times New Roman font 12.

**Sub-heading level two - The rest of the sub-heading level two follows this format**

Leave one space between sub-heading level two and the next paragraph.

**Discussion - Times New Roman font size 12**

Next paragraph uses Times New Roman font size 12. Justified.

**Sub-heading level two**

**Sub-heading level two**

(End of paper)

**Acknowledgement**

**References (examples)**

Alessi, S. M., & Trollip, S. R. (1991). *Computer based instruction: methods and development*. New Jersey: Prentice Hall. Englewood Cliffs.

Atkins, B. T. S. (1996). Bilingual Dictionaries: Past, Present and Future. In Gellerstam, M., Ja˚rborg, J., Malmgren, S.-G., Nore˚n, K., Rogstro˚m, L., and Pappmehl, C. R. (Eds.). *Euralex '96 Proceedings I-II*, Papers submitted to the Seventh EURALEX International Congress on Lexicography in Go˚teborg, Sweden. Gothenburg: Department of Swedish, Go˚teborg University.

de Schryver, G.M. (2003). Lexicographers' Dreams in the Electronic-Dictionary Age. *International Journal of Lexicography*, 16(2), 143-199.

Dodd, S. (1989). Lexicomputing and the dictionary of the future. In G. James, (Ed.), *Lexicographers and their works*, (pp. 83-93), Exeter: University of Exeter Press.

Faizah Abdul Majid, Zalizan Jelas & Norzaini Azman. (2002). Selected Malaysian Adult learners' academic reading strategies: A Case Study. Retrieved date from <http://face.stir.ac.uk/Majidp61.htm>

Geeraerts, D. (2000). *Adding Electronic Value. The electronic version of the Grote Van Dale*. London: Sage Publications.

Hartmann, R. R. K. (2001). Teaching and Researching Lexicography. In Candlin, C. N. & Hall, D.R. (Eds.), *Applied Linguistics in Action Series*. England: Pearson Education Limited.

Hartmann, R. R. K., & James, G. (2001). *Dictionary of Lexicography*. London, New York: Routledge.

**APPENDIX A** (on a different page, if there is any)

**APPENDIX B** (on a different page, on a different page if there is any)

### **About the authors**

Insert a short biodata of the first author (maximum of 50 words).

Insert a short biodata of the second author (maximum of 50 words).